

FORM A: PROPOSAL
(See B7)

1. Contract Title REQUEST FOR PROPOSAL FOR PROFESSIONAL COST CONSULTING SERVICES FOR THE NEWPCC UPGRADE PROJECT

2. Proponent

Name of Proponent (Legal Name)

Usual Business Name of Proponent as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

Email Address of Proponent

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

Province

Postal Code

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in response to B8 Fees.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Work The Proponent agrees that no Services shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Services.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | No. | _____ | Dated | _____ |
|-----|-------|-------|-------|
| | _____ | | _____ |
| | _____ | | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.
- YES, 51% or more Indigenous ownership
- NO, it is not
- This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.
-

12. Signatures

The Proponent or the Proponent's authorized official or officials have signed this

_____ day of _____, 20_____ .

Signature of Proponent or
Proponent's Authorized Official or Officials

(Print here name and official capacity of individual whose signature
appears above)

(Print here name and official capacity of individual whose signature
appears above)

FORM B: PRICES
 (See B8)

REQUEST FOR PROPOSAL FOR PROFESSIONAL COST CONSULTING SERVICES FOR THE
 NEWPCC UPGRADE PROJECT

LUMP SUM PRICE

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	LUMP SUM PRICE		LS	1		
2.	Applicable MRST (PST)		LS	1		
TOTAL BID PRICE (GST extra) \$ _____						
_____ Name of Bidder						

FORM C: EXPERIENCE OF PROPONENT AND SUBCONSULTANTS
 (See B9)

Complete one form per reference Project.

<input type="checkbox"/> Proponent	Name:		Project #:
<input type="checkbox"/> Subconsultant			
Project Name:			
Start Date: (Month/Year)		Completion Date: (Month/Year)	
Project Description: <i>Include project owner, project objectives, size of water or wastewater treatment facility and other relevant information demonstrating similarity to project criteria in B9.3.</i>			
Costing Services Description: <i>Provide clear and comprehensive description of the costing services provided, details of the role of the proponent / subconsultant.</i>			
Estimate Details: <i>Provide cost estimate value, associated costing accuracy and indicate the amount and level of design information available at the time the costing services were performed. Indicate the level of detail provided in the cost estimate including the number of costing lines and the sources of the costing lines.</i>			
Relevance: <i>Provide related information to help disclose the relevance of the costing performed. i.e. comparative actual construction costs, tender closing values, valuation of associated scope changes, narrative of major scope changes or other implicating factors.</i>			
Reference Name	Title/Function	Email	Phone Number
#1			
#2			

FORM D: EXPERIENCE OF KEY PERSONNEL
 (See B10)

Complete one form for each Key Personnel Role on the Project.

Proponent/Partner/Subconsultant:			
Key personnel name:			
Current employer:			
Current role:		Current location:	
Proposed Role and Responsibilities:			
Proposed role:			
Proposed base location (City, Country):			
Proposed responsibilities:			
Proposed percentage of total project hours:			
Capabilities, Skills and Other Information:			
Core capabilities and/or technical skills:	<i>Indicate how skills, experience and capabilities match the scope of services.</i>		
Education background and degrees:			
Professional recognition and titles:			
Years of experience in similar role as proposed:			
Years of experience with company:			
Years of experience with providing professional quantity surveying and cost consulting services:			

Experience Project #1				
Role on the project:				
Project name and owner:				
Project description:	<i>Include services provided.</i>			
Responsibilities, achievements and methodologies employed:				
Estimate:	<i>Provide cost estimate value, associated costing accuracy and indicate the percentage of design available at the time the costing services were performed.</i>			
Relevance:	<i>Provide related information to help disclose the relevance of the costing performed. i.e. comparative actual final construction costs, tender closing value(s), valuation of associated scope changes, narrative of major scope changes or other implicating factors.</i>			
Reference:	Name	Title/Function	Email	Phone Number
#1				
#2				

Experience Project #2				
Role on the project:				
Project name and owner:				
Project description:	<i>Include services provided.</i>			
Responsibilities, achievements and methodologies employed:				
Estimate:	<i>Provide cost estimate value, associated costing accuracy and indicate the percentage of design available at the time the costing services were performed.</i>			
Relevance:	<i>Provide related information to help disclose the relevance of the costing performed. i.e. comparative actual final construction costs, tender closing value(s), valuation of associated scope changes, narrative of major scope changes or other implicating factors.</i>			
Reference:	Name	Title/Function	Email	Phone Number
#1				
#2				

FORM E: PROPOSED METHODOLOGY
 (See B11)

Complete one form combining both Projects; separate individual Project's methodology where applicable.

<input type="checkbox"/> Proponent	Name:
<input type="checkbox"/> Subconsultant	Project #:
General: <i>Describe your firm's project management approach, quality management practices, and team organization during the performance of Services, so that the evaluation committee has a clear understanding of the methods the Proponent will use in the delivery of this Project. Space provided in this form may not be sufficient.</i>	
<i>Indicate the methodology used to capture local material and construction labour costs.</i>	
<i>Indicate the methodology used to capture the potential effect of construction labour availability / shortages and the other construction activity in and around Winnipeg.</i>	
<i>Indicate the methodology used to capture winter construction premiums.</i>	
<i>Indicate the columns and layout details to be provided in the Construction Cost Estimate Report.</i>	
Construction logistics, including mobilization and demobilization <i>Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values.</i>	
Construction risks and their management <i>Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values.</i>	
Civil/ Site Works: <i>Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values.</i>	

Concrete Works:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values.

Masonry:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Metals

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Wood & Plastics:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Thermal & Moisture Protection:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Doors & Windows:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Finishes

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Equipment

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Special:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Conveying Systems:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Mechanical:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Electrical:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Instrumentation & Controls:

Indicate the methodology. The level of detail should include the estimated number of costing lines and source of the cost values

Other:

Identify all facts and assumptions made by the Proponent in developing the Submission and the relevance that these facts and assumptions have had on the proposed methodology and team composition (i.e. data availability, level of involvement of City staff, etc.).

Describe experience with the use of software and databases for the purpose of cost planning and cost management.

Provide a detailed description of any information, resources, or services required to be provided by the City.